



Columbia County Commercial Building Permit Requirements

1. General Contractor must be approved as a "Registered Commercial Contractor" in Columbia County.
2. Water and Sewer Tap fees must be paid (Water & Sewer Department 706-863-6928)
3. Septic Tank and Well Permit (Health Department 706-541-1318)
4. Street Address (Ernestine Phelps 706-312-7352)
5. Value of work (construction)
6. Electrician, Plumber and Mechanical must be licensed, bonded, insured and have State Card. If licensed in another county must show Business License, proof of Insurance, Surety Bond payable to Columbia County and State Card. These Sub-Contractors must purchase their permits.
7. Seven sets of civil site plans to Plan Review area.
8. Four complete sets of Engineered and Stamped drawings must be submitted for review (with updated GA amendments). If a restaurant, a 5th copy will be required. A **\$250.00 non refundable** plan review fee, credited to the building permit fee.
9. Building plans must include the following:
 - a. floor plans
 - b. elevations (front, rear and both sides)
 - c. layout of floor and ceiling joists (designated and storage space)
10. Foundation plans must include the following:
 - a. dimensions showing pier and/or pier and curtain layout (as applicable)
if using a slab foundation, plumbing supply, waste and vent must be shown (dryer vent in slab if applicable).
11. Electrical plans with all load calculations including:
 - a. existing load (if old building or addition)
 - b. receptacle load
 - c. emergency lighting and exit signs
 - d. risers and exhaust fans
12. Mechanical plans including:
 - a. gas pipe sizing
 - b. total BTUs for all equipment
13. Plumbing plans including:
 - a. Descriptions of proposed work
 - b. DFU's calculations
 - c. Diagrams and/or Isometrics
13. Effective January 1, 2004 ComCheck